

# Red Press Society

October 6, 2017, 5:30 PST, 8:30 EST  
Stobbart residences and offices

## Minutes

### Present:

Jess Wind, President  
Dessa Bayrock, Secretary  
Aymee Leake, Treasurer  
Katie Stobbart, Ex Officio

### Absent:

Jessica Milliken, Member-At-Large

1. CALL TO ORDER
  - At 5:52 PST.
2. APPROVAL OF AGENDA
  - Unanimously approved.
3. APPROVAL OF LAST MEETING'S MINUTES
  - Unanimously approved.
4. REPORTS

#### 4.1 PRESIDENT'S REPORT

Given by: Jess Wind

- The G-Suite situation: how can we pay for our services properly, despite not having an RPS credit card and being unable to use automatic payments / e-transfers through our online banking?
  - We have a short term solution, but we need a long term solution - we've put it on a personal credit card, but we'll need an RPS credit card for this situation to be actually solved.
- In talks with Val about sorting out Tony's old emails so we can reduce the number of emails we have, which will reduce monthly costs.
- Met with Andrea MacPherson about the lit fest, and more on that later.

## 4.2 TREASURER'S REPORT

Given by: Aymee Leake

- We have the final numbers for what we owe in outstanding balances.
- Aymee is owed \$235.95.
- Katie is owed \$18.98.
- Receipts have been submitted; e-transfers can go ahead.
- We have made \$0.04 in interest since our last meeting.

## 4.3 RASPBERRY REPORT

Given by: Katie Stobbart

RE: Personnel

- We have a new Fresh Fiction editor: Dessa Bayrock!
- Still intending to get Aymee working on advertising and on website redesign.

RE: Community outreach

- Doing some work on how to approach high schools to recruit volunteers, and coordinating with a teacher friend of Katie's to work on that approach and context.
  - This is a good way to get youth involved and to harness their passion and reward them with experience. Which is a nice way of saying that we take advantage of their free labour. But it is what it is. And we're still working, always working, on being able to pay contributors. And comfort ourselves with the small fact that we are also taking advantage of our own free labour, and that nobody is getting paid.

RE: Organization and contents

- Raspberry has now switched over to the new publishing schedule, so the next issue comes out November 15.
- Content is already coming together and looks solid.
- There is already a marked improvement in the ease and organisation in putting the issue together using this timeline.
- Some cool content previews: quidditch coverage, augmented reality apps, reviews and stuff, everything is very fancy.

## 5. OLD BUSINESS

### 5.1 UPDATE ON GRANTS

- Still working on the grants we've discussed in previous meetings, and no real updates on that just yet.
- Working on creating an account through Canada Council.

### 5.2 UPDATE ON BRUSHES & LUSHES

- We've sold... one ticket!
- Memento Mori has sold tickets on site as well.
- We've borrowed paint brushes because we are very thrifty.
- We've confirmed that we have Raven's Brewing and Backyard Vineyards as alcohol sponsors.
- We have a logo but have discovered we don't really need it.
- We've advertised on social media and have sent info out to newspapers as well.
- We rented tables and got a deal because Katie is a very good bargainer.
- We do need a truck to pick up the tables. Technically we can afford to get the company to drop them off and pick them up - but it's expensive. We could also maybe rent a U-Haul and do it ourselves.- and we've saved money on the brushes and on the table rental itself.
- There is still question about what the auction portion will look like, but there's a meeting scheduled with Chris at Memento Mori to figure it out.

### 5.3 UPDATE ON FRASER VALLEY WRITING FESTIVAL

- We met with Andrea again to sort out further details and have started to look at what our budget would be for the event - what we can pay panelists, what we can pay readers, maybe a spoken word kind of event, maybe a high school event where students are invited to attend and participate, possibly some "after dark" events.
- We did talk a little bit about what the RPS / UFV partnership looks like. Technically the festival belongs to UFV, but we're partnered with them to allow them to apply for grants, and also to provide our labour, and if and when the festival makes money it would go in a bank account separate from both UFV and RPS.
- We have another meeting with Andrea next week.
- We also have a logo in the beginning stages.

## 6. NEW BUSINESS

### 6.1 AGM / MEMBERSHIP

- We should form a membership committee.
- Aymee agrees to head the committee, and Katie agrees to attend meetings.
- Aymee says forming a membership is really easy, she just needs to carve out time.
- We all need to review the budget so that Aymee can draft a projection for the next budget.
- Technically, everyone on the board is already a member. Which means we have five members already!

- We don't really need more than ten or twelve members to prove that there's interest in membership. So this really doesn't need to be a daunting task.
- We should have our AGM by January in order to aid our grant packages as much as possible.

#### 7. NEXT MEETING DATE AND TIME

- Katie's residence continues to work as a meeting place.
- Monday, November 6 works for the next meeting.
- 2:00 p.m. PST, 5:00 p.m. EST.

#### 8. ADJOURNMENT

- Adjourned at 6:42 p.m. PST, 9:42 p.m. EST.