

Red Press Society

December 1, 2017, 5:30 PST, 8:30 EST
Stobbart Residences and Offices

Agenda

Present:

Jess Wind, President
Dessa Bayrock, Secretary
Katie Stobbart, Ex Officio

Absent:

Aymee Leake, Treasurer
Jessica Milliken, Member-At-Large (on leave)

1. CALL TO ORDER
 - At 5:53 PST.
2. APPROVAL OF AGENDA
 - All approved!
3. APPROVAL OF LAST MEETING'S MINUTES
 - Minor changes! All approved!
4. REPORTS
 - 4.1 PRESIDENT'S REPORT
 - Given by: Jess Wind
 - We're heading into AGM, so not a lot of new business happening.
 - Helped put together the latest issue of Raspberry.
 - The president's report for the AGM is finished!
 - Jess would like to reinforce the importance of using Asana as an organizational tool. It's up-to-date right now and can help us stay on the same page for tasks.
 - Met with UFV representatives to talk out some aspects of the Fraser Valley Literary Festival.
 - Just a note: everyone currently in a position has to re-run / express interest for that position.
 - 4.2 TREASURER'S REPORT
 - Aymee is absent, but has sent in a report by email.

- finished receiving the incoming money from the Brushes and Lushes silent auction. We brought in \$376 all together (\$155 from the auction alone) which only put us under by \$61.50.
- Aymee now has access to the financial folder and has created tabs - any time we receive anything of value (donations, in-kind donations, donations of time) we need to mark it down.
- Added the membership stuff to the website. It is also linked to our paypal.

4.3 RASPBERRY REPORT

Given by: Katie Stobbart

- This month saw us produce the first issue of this volume, which is also the first issue of the new seasonal schedule.
- Some bumps but nothing major and everything overcome.
- Still playing a little bit of catch-up with our contributors but that's all coming along.
- We've sold an ad to the Reach and Katie will be sitting down to talk about the new advertising agreement with them in the near future.
- There has been interest from a couple of people to volunteer or work with the magazine, which is encouraging.

5. OLD BUSINESS

6.1 UPDATE ON GRANTS

- No update at this time - deadlines are all coming up in the new year, so we're focused on the AGM and we'll tackle grants once the AGM is over.

6.2 UPDATE ON FRASER VALLEY LIT FEST

- We've touched base with the UFV representatives and everyone is on the same page in terms of how things are progressing and how things need to progress.
- The sponsorship letter is almost finished and just about ready for proofreading
- The boilerplate is likewise coming along.

6.3 UPDATE ON AGM / MEMBERSHIP

- President's report is done.
- Treasurer has submitted a draft budget for the AGM but it needs to be edited.
- Working on an accurate and updated membership list, and invite those who are willing to step up as members in the AGM.
- There are a few things to edit in the bylaws and that's a task on Katie's to-do list.

6.4 UPDATE ON RAISEBERRY

- Was really hoping to have a meeting by now but unfortunately it's been a busy month for all and it just hasn't happened yet.
- Communications are open with the members of this committee so it should be pretty easy to solidify a meeting for this month.

- All in all, still feeling confident about this event - last year's event set a pretty good template.

6. NEXT MEETING DATE AND TIME

- Our next meeting will be our AGM, and we'll set our next meeting after that - which will be in 2018 - at that time, after the board has been confirmed / reset.

7. ADJOURNMENT

- Adjourned at 6:26 PST.